

哈德斯菲尔德大学国际学习中心

中华人民共和国学生重要须知

入学申请程序

步骤一

将完整的入学申请文件提交给设在布莱顿的学习集团国际招生中心 (IAC)。完整的入学申请文件必须包括完整填写的入学申请表、住宿申请表、经申请人签字或经申请人的合法监护人(如果申请人的年龄未满十八周岁)签字的《学生声明》(本文件背面)、学习集团入学前英语测试答卷(或正式雅思托福成绩单)、成绩单、在读证明或毕业证书。

步骤二

学习集团国际招生中心(IAC)只受理文件完整的入学申请。入学留位函只寄给签署本文件的入学申请人或申请人的合法监护人。

步骤三

入学申请人如接受留位函, 同意入读哈德斯菲尔德大学国际学习中心(UHISC), 须缴纳一千英镑押金予以确认(详情请参阅下述“押金、学费及住宿费的支付”)。只有在申请人缴纳全额押金后, 国际招生中心才向学生发放在北京、上海、广州或重庆英国领事馆申请学生签证所需录取文件。

步骤四

入学申请人成功地获得学生签证后, 须于离国赴英前向UHISC缴纳至少两个学期的学费(有关详情, 请参阅下述“押金、学费及住宿费的支付”)。除非已经收到入学申请人按规定应支付的学费或付款证明文件, 校方将不向学生提供其到达英国所需的文件, 诸如寄宿家庭安排和接机安排等。付款证明文件只包括真实的银行电汇收据或加盖公章的银行电汇收据副本, 朋友和亲属出具的保证函不能作为付款证明文件。

请注意: UHISC不接受中国学生在抵校后以任何现金或银行汇票方式支付本应预付的学费。

UHISC的录取截止期为开学前一个月。如果申请人的入学申请在学校录取截止日期前未获确认, 校方对该申请人的入学名额将不再予以保证。任何迟于录取截止日期的申请或留位确认, 校方将根据个案原则处理。

如果已被录取的学生, 在录取截止日前未向校方提供已按规定预付学费的电汇证明, UHISC届时会将此情况通知英国移民局。

任何在开学两周后尚未到校的学生, 其入学资格将被取消或其入学日期将被推迟到下一个学期。任何迟于开学日两周到校的请求, 校方将根据个案原则处理。

学生只有一次将入学日延至下一个开学日期的机会。如果学生仍不能按时到校, 其入学资格将被自动取消。

在开学日期前撤消申请, 将根据“UHISC入学条款”的规定处理。如果学生是由于签证申请被拒而撤消入学申请, 申请人必须将使领馆拒签函传真至学习集团国际招生中心。国际招生中心只有在收到拒签函后, 才能办理全额退款。

押金、学费及住宿费的支付

我们推荐使用电汇英镑的方式支付所有费用。

我们建议申请人或申请人的合法监护人付款后保留一份电汇单据的影印件, 并连同接受确认函一起传真给学习集团国际招生中心(IAC)。

入学申请人缴付的费用应与UHISC所开发票的金额相等。校方不承担在中国或英国产生的任何银行费用。所有因付款所产生的银行费用, 由付款人自行承担。

UHISC对电汇付款不出具收据, 因为电汇款由银行收取。

传真给校方的银行电汇单据的影印件可被视为付款证明, 学习集团国际招生中心(IAC)将根据此出具正式的录取通知书。

请注意, 在所有银行电汇单据的背面须注明:

- 学生姓名(须与护照上的姓名一致)
- 客户号码(须与入学文件的一致)

我们在此提醒诸位, UHISC会收到来自世界各地成百上千的学生和家长汇付的大量学费。因此, 校方无法将未在汇款单据上注明上述内容的某笔付款落实到某位学生身上。

如果申请人无法以电汇方式支付押金, 部分获学习集团中国区办公室授权的代理公司可以代收该笔款项。代收后, 代理公司须以书面形式向国际招生中心(IAC)确认押金已收妥并承当付款责任。为此, 代理公司须向学习集团国际招生中心(IAC)单独出具一封加盖公章的保证其承担付款责任的函。

退学

一旦已开课, 欲退学的学生至少需提前两个学期以书面形式通知学校, 否则须按规定缴纳学费, 无论该生是否继续上课。

完成英语预备课程(ELP)的学生将自动进入学术课程的学习。凡不想在本校继续攻读学术课程的学生, 必须按规定的提前通知学校。

如果是由于签证被拒的原因取消课程, 学校可以接受学生的短期通知(由UHISC决定), 一般在开学前将书面通知送达学校即可。若是已投保了本校提供的学习关怀保险(详情可向本校咨询)的学生因生病取消课程, 依照保险条款的规定, 学生有可能获得退款。

退学通知必须采用书面形式, 自UHISC收到该通知之日起生效。

STUDENT DETAILS	FAMILY NAME	
	OTHER NAMES	
	TITLE	
	DATE OF BIRTH	
	AGE	
	SEX	MALE <input type="checkbox"/> FEMALE <input type="checkbox"/>
	NATIONALITY	
	MARITAL STATUS	
	FIRST LANGUAGE	
	LANGUAGE OF INSTRUCTION TO DATE	
ETHNICITY		

RELIGION	
COUNTRY OF BIRTH	
COUNTRY OF NORMAL RESIDENCE	
HOME ADDRESS	
CITY	
COUNTRY / ZIP OR POSTCODE	
CONTACT TELEPHONE	
FAX	
EMAIL	

PREVIOUS EDUCATION	PLEASE GIVE DETAILS OF YOUR CURRENT OR MOST RECENT COLLEGE OR UNIVERSITY. ENSURE OFFICIAL TRANSCRIPTS, LATEST AVAILABLE RESULTS OR FORECAST RESULTS ARE ATTACHED, IN ENGLISH.			
	NAME OF COLLEGE/UNIVERSITY			
	ADDRESS			
	COUNTRY / ZIP OR POSTCODE			
	TELEPHONE		FAX	
	EMAIL			
	PLEASE PROVIDE DETAILS OF YOUR UNIVERSITY AND PROFESSIONAL QUALIFICATIONS.			
	DATES FROM/TO	INSTITUTION	SUBJECT/MAJOR	AVERAGE GRADES/RESULTS

ELP*	ENGLISH LANGUAGE PREPARATION (ELP). PLEASE NOTE, YOU WILL NEED THE EQUIVALENT OF IELTS 5.0 (5.0 IN WRITING) TO COMMENCE THE INTERNATIONAL YEAR ONE OR THE THREE-TERM PRE-MASTER'S, AND IELTS 5.5 (5.5 IN WRITING) TO COMMENCE THE TWO-TERM PRE-MASTER'S. CURRENT ENGLISH LANGUAGE PROFICIENCY: PLEASE TICK APPROPRIATE BOX AND ENTER SCORE OR GRADE IF APPLICABLE.					
	CURRENT LEVEL OF ENGLISH	IELTS <input type="text"/>	TOEFL <input type="text"/>	GCSE (GRADE) <input type="text"/>	COMPLETION OF ISC ENGLISH TEST <input type="checkbox"/>	PEARSON TEST OF ENGLISH <input type="text"/>
	REQUESTED LENGTH OF ENGLISH LANGUAGE PREPARATION	1 TERM <input type="checkbox"/> 2 TERMS <input type="checkbox"/> ELP NOT NEEDED <input type="checkbox"/>				
DATE YOU WISH TO START YOUR ENGLISH COURSE. IF YOU HAVE THE EQUIVALENT OF IELTS 3.0 YOU WILL NEED AT LEAST 2 TERMS OF ELP AND AT LEAST 1 TERM IF YOU HAVE THE EQUIVALENT OF IELTS 4.0.		APRIL 2011** <input type="checkbox"/>	JUNE 2011 <input type="checkbox"/>	SEPTEMBER 2011 <input type="checkbox"/>	APRIL 2011** <input type="checkbox"/>	

INTERNATIONAL YEAR ONE*	ONLY FILL IN THIS BOX IF YOU ARE APPLYING TO ENROL ON THE PROGRAMME		
	DATE YOU WISH TO START YOUR PROGRAMME	SEPTEMBER 2011 <input type="checkbox"/>	JANUARY 2012 <input type="checkbox"/> SEPTEMBER 2012 <input type="checkbox"/>
	ROUTES	BUSINESS MANAGEMENT <input type="checkbox"/>	BUSINESS STUDIES <input type="checkbox"/>
		MARKETING <input type="checkbox"/>	ENGINEERING† <input type="checkbox"/>
INTENDED DEGREE AT THE UNIVERSITY OF HUDDERSFIELD FOR PROGRESSION TO 2ND YEAR.			

PRE-MASTER'S*	ONLY FILL IN THIS BOX IF YOU ARE APPLYING TO ENROL ON THE PRE-MASTER'S COURSE		
	PRE-MASTER'S PROGRAMME	2 TERMS <input type="checkbox"/>	3 TERMS <input type="checkbox"/>
	DATE YOU WISH TO START YOUR PRE-MASTER'S COURSE	JANUARY 2012 <input type="checkbox"/>	SEPTEMBER 2011 <input type="checkbox"/>
		APRIL 2012 <input type="checkbox"/>	JANUARY 2012 <input type="checkbox"/>
ROUTES	BUSINESS <input type="checkbox"/>	COMPUTING † <input type="checkbox"/>	
PLEASE STATE INTENDED POSTGRADUATE DEGREE AT THE UNIVERSITY OF HUDDERSFIELD			

*PLEASE NOTE, FEES MAY BE SUBJECT TO INCREASE IN 2012. **SUBJECT TO AVAILABILITY. † SUBJECT TO VALIDATION.

FEES 2011/2012*	INTERNATIONAL YEAR ONE		PRE-MASTERS	
	BUSINESS	£9,060	THREE TERMS ALL ROUTES	£9,675
	ENGINEERING	£9,285	TWO TERMS ALL ROUTES	£6,450
	ENGLISH LANGUAGE PREPARATION	£3,150 PER TERM	ENGLISH LANGUAGE PREPARATION	£3,150 PER TERM

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入学条款

重要提示

在您最后签署接受哈德斯菲尔德大学国际学习中心(以下简称UHISC)学籍函件之前，请务必认真阅读并理解本条款。本条款及有关本事项的其他任何条款与条件构成双方之间完整协议，并取代有关本事项的其他任何承诺、陈述、保证，或由一方作出或代表一方对另一方作出的任何性质的书面或口头声明，或由一方发给另一方的任何手册或其他文件资料。

在申请表格上签字，意味着您同意您的儿子或女儿参加UHISC 安排的远足活动。UHISC 由学习集团位于布莱顿的贝勒比斯教育服务有限公司管理。

申请和确认付款

大学在接受申请后会发出入学名额确认书。

如学生接受该入学名额，则须预付五百英镑学费及五百英镑的安全/保证押金。该押金主要用于支付任何损坏和其他偶发开支。如果课程结束后有任何余款，该结余可用于偿付应缴费用。当损坏/支出费用超出押金额度时，大学会发出账单要求学生补交。押金的余额会在最后一学期结束后的二十八天内退还给学生，届时若有任何尚未付清的费用，则会扣除此部分金额后再将余额退还给学生。除此之外，其他费用均不退还。学生未能获得入境签证并提交正式的签证拒绝信的情况下，所有支付的费用将如数退还。学生若遭致拒签，可凭拒签信申请返还预付款。但若拒签原因为提供虚假材料或学习集团撤销保释资格，则不予退费。入学通知书根据入学名额发放。只有UHISC在付款截止日期前收到学生支付的留位确认款及住宿确认款才能保留入学名额。UHISC 未能在付款截止日期前收到学生应付款项将不能保证学生的入学名额。

学生可能还要支付如住宿押金、床上用品、住宿保险、大学管理费及其它杂费。这些费用由国际学习中心或大学收取，计入学生的国际学习中心帐户或大学帐户。也提供部分寄宿家庭住宿类型，但必须提前预定。

取消课程

符合入境签证要求，但在开学前取消课程的，需支付取消费用如下：

取消费用	
距开学日八周以上	五百英镑
距开学日不足八周	一千英镑

取消课程必须以书面方式作出，上述取消时限以大学收到取消课程的书面通知之日期为准。若取消课程，学生也需要确认是否要同时取消学习关怀保险。

学费及住宿费

学费可按学期支付给 UHISC，每学期开始前一个月支付。按学期付费的，学费及住宿费的调整金额将在学期期间公布。UHISC 根据付款截止日期前是否收到足额款项决定是否允许学生上课。

大学会尽力将费用控制在合理的最低限度，并使之足以维持现代有效的教学课程安排。然而，为保持教学水准，大学可能会不时调整费用，调整后的费用在相关通知发布后生效。

如费用逾期未付，大学有权暂停或取消课程教学，并对欠款收取利息。欠款利率按照巴克莱银行的基本月息再加百分之二收取。

未按照本条款规定提出退学通知的学生，仍需缴纳相应的费用。

学费规定

到达前：

若申请课程的学生数目少于开课所要求的最低数目，哈德斯菲尔德大学国际学习中心保留取消课程的权利。在此种情况下，学生可变更所学课程或取消在哈德斯菲尔德大学国际学习中心的学习，无需担任任何取消费用。

一旦学生已选择课程；若学生数目少于开课所要求的最低数目，哈德斯菲尔德大学国际学习中心保留取消该学术课程的权利。若取消课程，将为学生提供另一学术课程或进入另一国际学习中心学习（通过相关规定）的选择。

本科／硕士预科课程学费

若学生顺利升读林肯大学本科生课程，学生将支付相当于林肯大学本科一年级费用的 15％给贝勒比斯教育服务有限公司，作为学位课程准备费用。成功升读研究生课程，将支付£1,500。同时，学生有权从本大学享有本科一年级学费 15% 的折扣。学生直接通过缴纳本科一年级费用支付本科课程准备费用。

学业评定标准

如果学生尚未达到大学所要求的英语水平，需要先在UHISC 参加适当的英语语言课程。

获准入读本校的学生应充分了解，想要获得学业进步，就必须做到出勤率合格，并且达到预定的学业目标。大学对学生的学习成绩一年至少进

行两次正式审核。成绩评定的因素包括以下内容：

- 平时作业
- 大学内部考试成绩
- 上课出勤率
- 课堂及作业的努力程度

不符合要求的学生，将不得继续学习原来的课程，但可改选其他课程，或大学对其进行劝退（但不予以退费）。

学习计划更改

所有学生在抵达学校时都需要做一个英语及运算能力测试。如果您未达到我们的入学标准，学习中心将要求改变您的学习计划，将您安排到更符合您学术水平的课程。这可能会产生额外的费用。

升学

学生必须成功通过本学期的所有课程方可升入下一学期。

个人保险

意外和医疗保险

每个学生都必须获得适当的意外和医疗保险。学生要么购买大学的学习关怀保险，要么在报名时提供其他保险的投保证明。学习关怀保险在保费全额付清之后才开始生效。学习关怀保险费不可退还。

个人财物保险

大学将尽力保证学生在大学及学生宿舍时的安全，但大学不对任何个人财物的丢失或损毁承担责任，包括因偷窃、火灾、洪水、计算机病毒或大学计算机设备及其他原因导致的个人计算机设备、软件以及任何其他财物的损失，除非这些财物的丢失或损毁是由于大学的失职疏忽而造成。

大学不负责学生个人财物的保险。如果学生遭受财物损失而没有对其个人财物投保，大学不承担任何形式的责任。因此，我们强烈建议学生购买相关的保险。如果学生选择购买“学习关怀保险”，那么其个人财物的丢失或损毁都将在承保范围内。

破坏或损毁

如果学生发生破坏或损毁任何 UHISC / 大学财物的行为，包括大学宿舍的固定装置和设施，必须负责赔偿UHISC / 大学的相关损失。共用宿舍设施的学生对房间的整洁、家具和设施需承担共同及连带责任，UHISC/ 大学有权要求学生支付损毁维修或额外清理费用。

非由大学提供的设施及服务

校园内的某些设施及服务由第三方提供，并非由大学提供，比如保健中心和学生会。大学将尽力保证这类设施及服务的质量，但大学不承担任何形式的责任，并且有权取消或更改此类设施及服务。

从UHISC退学

一旦学生到达英国，欲退学的学生无论是否继续上课，都应至少提前一个学期发出书面通知，或者支付通知期的学费。

学校会自动将就读英语语言准备课程的学生转到专业课程就读。不打算在本校继续就读专业课程的学生，也应按规定提前通知校方。

因签证遭拒而被迫取消课程或退学的，学校可接受学生的临时通知(由校方认定)，只要在开学前收到完整的书面材料即可。

如有投保本校提供的“学习关怀保险”（可提供具体相关信息）的学生因病需要取消课程，依照该保险单的条款，学生有可能索回一笔款项。

退学通知应该采用书面方式进行，并自校方收到该通知之日起生效。退学只针对UHISC并且是不可转换的。

学位课程的取消或更改

如UHISC 的学生已确定其完成预科课程后所要继续的学位课程，但在学生完成预科课程之前，学校中止了该学生的指定学位课程的提供，学生可以：(1)无需支付任何除UHISC预科课程以外的费用；或(2)转读学校提供的其他该学生可入读的学位课程(如有合适课程的话)。在这种情况下，如学生希望从学校退学并申请其他大学的学位课程，学校将尽力协助学生。

如果学生已经开始了其第一学期的学位课程：

(a) 在无法控制的情况下(如第三方的行业行为)，学校无法正常提供已作出承诺的课程或服务，学校应在可操作的情况下尽全力将由此给学生带来的困扰和不便降低到最小；

(b) 除了无法控制的情况以外，学位课程被取消或学位课程的内容发生了实质性的改变而与学校课程简介严重不符，学校应尽量帮助学生转读其他合适的课程作为替代(但学校不能保证)。如果学生拒绝接受学校提供的替代课程，学生有权提出退学。学生如在这种情况下退学，学校将给予合理的退款。根据学生退学的日期，学校有权扣取学生实际已就读课程的学费及服务费。

学位课程入学条件

学生必须根据大学公布的费用标准向大学交纳所有应缴费用，并且须严格遵守大学有关的法规和条例，包括学生手册，研究生考核手册中的所有规定(最新情况请查询网站：www.hud.ac.uk)。

学生也许需要支付除学费以外的由大学提供的设施和服务费。大学会对此类费用事先予以说明。如果学生同意接受某项由大学提供的额外设施及服务，但学生最终未能支付全部费用或拖欠部分费用，大学有权中止该设施及服务的提供并向学生索要拖欠的费用。

账户程序

付款

UHISC接受支票、英镑汇票、电汇或信用卡的付费形式。汇款时，请务必将学生姓名写在单据上，并注明该笔款项是相关学费的付款。

银行汇收该款的费用与手续费应由汇款人承担，否则将记在学生账上。通过信用卡支付费用时，将会加收百分之二的手续费。除非另外收到书面通知，否则账户往来明细记录将同时寄给付款人和学生本人。

杂项费用

任何偶然产生的学生名义下的各类由大学代付之费用，如出租车、传真费、户外旅费、考试费、书本费和假期住宿费等均会在学生账上扣除。

退费

除非另有书面授权，否则退款只能退给付款人。应退款项会在相关学期结束后的二十八天内退给付款人。计算应退款项时将扣除所有损坏、支出所需支付的费用或其他偶发性费用。

住宿

住宿提供

市内学生宿舍由 Digs 提供。学生必须填好住宿申请表并在公布的截止日期前寄给 UHISC。住宿条款可以从以下网站找到：www.campusdigs.com。如学生由于任何原因未能准时到校，学校保留为您更改住宿的权利。

停车

校园内的停车是受到限制的。被允许在校园停车的学生或学校员工须支付停车费。住在校园内的学生不允许在校内停车，除非有特殊理由，如：身体残疾或有家人同住在校内等。

宣传推广

学生、父母或监护人同意学生的照片、个人资料或成绩单可供学校作宣传之用，无需另签书面同意书，也无需另行通知。

资料保护

提供给UHISC的任何资料可保存于电脑之中，学校在使用时将遵守资料保护登记及英国资料保护法的有关规定。学校将根据学生提供的信息处理申请和注册，该信息也会用于官方的学生登记记录。官方的学生登记有电子和书面两种记录，分别记录了学生的个人资料、学历背景、注册记录和相关的财务状况。一旦学生升读了学位课程，学校会按要求向英国高等教育统计机构等相关英国机构提供学生的信息。在学生离校后，学校会保留部分资料以存档。学校还会保留部分信息以便保持与校友间的联系。所有过程都严格遵循最新的英国资料保护法的有关规定而执行。

责任

本条款规定的学生的责任，同时也是学生父母或监护人的责任，而且是共同和连带的责任。

变更

本条款未经 UHISC 课程总监书面同意不得擅自变更。学校有增加、修改、变更本条款的权力，并将提前一个学期书面通知所有受影响的学生、父母及监护人。

英国政府部门

UHISC 有义务按照要求向英国有关政府部门报告学生的签证情况、出勤记录以及他们在英国的联系方式。

联系方式

为了沟通的方便，请在到达学校前向校方提供你的电子邮件和手机号码，以便以后传递学生成绩报告。如果联系方式有变动，请及时通知校方。

本入学条款适用对象为所有申请二零一一年四月以后入学的学生



University of
HUDDERSFIELD

哈德斯菲尔德大学国际学习中心 2011/12

激励未来的专业人士

请确认您已经完成以下几项

- 表格填写完整并仔细检查确认无误
- 请附上保险单的相关证明 (如适用)
- 请附上全部学历证明和成绩单, 并附英文文件
- 请附上国际学习中心英语测试或雅思/托福成绩证明

在填写申请表之前, 请仔细阅读以下说明:

- 请哈德斯菲尔德大学国际学习中心国际预科课程的学生, 请填写 SECTION A
- 申请哈德斯菲尔德大学国际学习中心国际大一或硕士预科课程的学生, 请填写 SECTION B
- 所有申请哈德斯菲尔德大学国际学习中心的学生, 都需要填写 SECTION C
- 请在适合的选项前打

请使用大写字母填写本表格各页, 并在学期开始前至少一个月寄回学校。

请将填写完成的表格寄回您当地的教育代理, 或直接寄至国际录取中心, 地址如下:

1 Billinton Way, Brighton BN1 4LF, United Kingdom.

电话: +44 1273 339333 传真: +44 1273 339334

www.hud.ac.uk/isc

国际预科课程
国际大一课程以及
硕士预科课程

Application for International Foundation Year

(Students are usually 17 years of age on commencement of the International Foundation Year at the UHISC.)

Section A



www.hud.ac.uk/isc

STUDENT DETAILS	FAMILY NAME	
	OTHER NAMES	
	TITLE	
	DATE OF BIRTH	
	AGE	
	SEX	MALE <input type="checkbox"/> FEMALE <input type="checkbox"/>
	NATIONALITY	
	MARITAL STATUS	
	FIRST LANGUAGE	
	LANGUAGE OF INSTRUCTION TO DATE	
ETHNICITY		

RELIGION	
COUNTRY OF BIRTH	
COUNTRY OF NORMAL RESIDENCE	
HOME ADDRESS	
CITY	
COUNTRY / ZIP OR POSTCODE	
CONTACT TELEPHONE	
FAX	
EMAIL	
TICK THIS BOX IF YOU WOULD LIKE TO RECEIVE PERIODIC SPECIAL OFFERS AND NEWS FROM UHISC. YOU CAN UNSUBSCRIBE AT ANY TIME, AND YOUR EMAIL ADDRESS REMAINS CONFIDENTIAL. <input type="checkbox"/>	

PARENT/GUARDIAN (FOR STUDENTS UNDER 18 ONLY)	NAME	
	RELATIONSHIP TO STUDENT	
	EMAIL	
	MOBILE	
	BUSINESS TELEPHONE	

HOME ADDRESS	
CITY	
COUNTRY / ZIP OR POSTCODE	
HOME TELEPHONE	
FAX	

PREVIOUS EDUCATION	PLEASE GIVE DETAILS OF YOUR CURRENT OR MOST RECENT SCHOOL, COLLEGE OR UNIVERSITY. ENSURE OFFICIAL TRANSCRIPTS, LATEST AVAILABLE RESULTS OR FORECAST RESULTS ARE ATTACHED, IN ENGLISH.	
	NAME OF SCHOOL/COLLEGE/UNIVERSITY	
	ADDRESS	
	COUNTRY / ZIP OR POSTCODE	
	TELEPHONE	FAX
	EMAIL	

ELP*	ENGLISH LANGUAGE PREPARATION (ELP). PLEASE NOTE, YOU WILL NEED THE EQUIVALENT OF IELTS 4.5 (4.0 IN WRITING) TO COMMENCE THE INTERNATIONAL FOUNDATION YEAR. CURRENT ENGLISH LANGUAGE PROFICIENCY: PLEASE TICK APPROPRIATE BOX AND ENTER SCORE OR GRADE IF APPLICABLE.				
	CURRENT LEVEL OF ENGLISH	IELTS <input type="checkbox"/>	TOEFL <input type="checkbox"/>	GCSE (GRADE) <input type="checkbox"/>	COMPLETION OF ISC ENGLISH TEST <input type="checkbox"/>
	REQUESTED LENGTH OF ENGLISH LANGUAGE PREPARATION	1 TERM <input type="checkbox"/>	2 TERMS <input type="checkbox"/>	ELP NOT NEEDED <input type="checkbox"/>	
DATE YOU WISH TO START YOUR ENGLISH COURSE. IF YOU HAVE THE EQUIVALENT OF IELTS 3.0 YOU WILL NEED AT LEAST 2 TERMS OF ELP AND AT LEAST 1 TERM IF YOU HAVE THE EQUIVALENT OF IELTS 4.0.		APRIL 2011** <input type="checkbox"/>	JUNE 2011 <input type="checkbox"/>	SEPTEMBER 2011 <input type="checkbox"/>	APRIL 2012** <input type="checkbox"/>

COURSE SELECTION*	DATE YOU WISH TO START YOUR ACADEMIC COURSE	SEPTEMBER 2011 <input type="checkbox"/>	JANUARY 2012 <input type="checkbox"/>	SEPTEMBER 2012 <input type="checkbox"/>
	PLEASE INDICATE INTENDED INTERNATIONAL FOUNDATION YEAR ROUTE:	BUSINESS, HOSPITALITY, LAW, MANAGEMENT, MARKETING, SOCIAL STUDIES AND TRANSPORT AND LOGISTICS <input type="checkbox"/> CREATIVE ARTS [†] <input type="checkbox"/>		
	STATE INTENDED UNDERGRADUATE DEGREE AT HUDDERSFIELD (GENERAL SUBJECT AREA OR SPECIFIC DEGREE PROGRAMME)	ENGINEERING, COMPUTING AND SCIENCE <input type="checkbox"/>		

*PLEASE NOTE, FEES MAY BE SUBJECT TO INCREASE IN 2012 **SUBJECT TO AVAILABILITY [†]APPLICANTS TO THIS COURSE MAY BE REQUIRED TO SUBMIT PORTFOLIO

Continue to section C

Tuition fees 2011/2012

FEES 2011/2012*	INTERNATIONAL YEAR ONE	
	BUSINESS HOSPITALITY, LAW, MANAGEMENT, MARKETING, SOCIAL STUDIES, TRANSPORT, LOGISTICS	£9,450
	ENGINEERING, COMPUTING AND SCIENCE; CREATIVE ARTS	£9,675
	ENGLISH LANGUAGE PREPARATION	
	PER TERM	£3,150

Your representative's stamp

Section C

INSURANCE	ACCIDENT & MEDICAL INSURANCE THE FULL COST OF STUDY-CARE INSURANCE WILL AUTOMATICALLY BE ADDED TO YOUR INVOICE UNLESS YOU CAN PROVIDE PROOF OF ALTERNATIVE ADEQUATE COVER.
	I ATTACH PROOF OF MY ALTERNATIVE POLICY <input type="checkbox"/>

DO YOU HAVE ANY CRIMINAL CONVICTIONS	YES <input type="checkbox"/>	NO <input type="checkbox"/>	IF YES, PLEASE PROVIDE DETAILS ON A SEPARATE SHEET.
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MEDICAL / DISABILITY / SPECIAL NEEDS	PLEASE GIVE DETAILS OF SUCH CIRCUMSTANCES, INCLUDING ALLERGIES AND ANY RELIANCE ON PRESCRIPTION MEDICINES. CONTINUE ON A SEPARATE SHEET IF NECESSARY. COMPLETION AND SIGNING OF THIS FORM GIVES PROFESSIONAL STAFF FIRST AIDERS PERMISSION TO ADMINISTER FIRST AID TO YOU IF REQUIRED. IF YOU INDICATE THAT YOU HAVE A MEDICAL CONDITION, DISABILITY OR SPECIAL NEED THIS INFORMATION WILL BE PASSED TO THE STUDENT SUPPORT UNIT AT THE UNIVERSITY WHICH MAY REQUIRE FURTHER DETAILS. PLEASE NOTE THAT CONSIDERATION OF HOW WE CAN MEET ANY SPECIAL NEEDS IS SEPARATE FROM THE ASSESSMENT OF YOUR ACADEMIC ABILITY.

ARRIVAL STUDENTS SHOULD ARRIVE 24 TO 48 HOURS PRIOR TO COMMENCEMENT OF THE COURSE.			
DO YOU REQUIRE AIRPORT COLLECTION?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	IF REQUIRED, THIS WILL BE INVOICED AS AN EXTRA CHARGE

PASSPORT	PASSPORT NUMBER	
	EXPIRY DATE	
	NAME AS SHOWN ON PASSPORT	

PAYMENT DETAILS	WHO IS RESPONSIBLE FOR PAYMENT OF YOUR TUITION FEES?		
	WHO IS RESPONSIBLE FOR PAYMENT OF YOUR ACCOMMODATION FEES?		
	ONCE AN OFFER OF A PLACE HAS BEEN ACCEPTED WE REQUIRE A DEPOSIT OF £500, TOGETHER WITH £1,000 ADVANCE PAYMENT OF FEES. YOU WILL ALSO BE REQUIRED TO PAY IN ADVANCE THE STUDY-CARE INSURANCE FEE UNLESS YOU HAVE PROVIDED PROOF OF ALTERNATIVE COVER. PAYMENT CAN BE MADE EITHER BY STERLING BANK DRAFT, CREDIT CARD, DEBIT CARD OR BY DIRECT BANK TRANSFER. PAYMENT BY VISA, MASTERCARD OR AMEX IS SUBJECT TO A SURCHARGE OF 2%. PAYMENT BY DEBIT CARD HAS A £1 SURCHARGE. OUR BANK DETAILS ARE AS FOLLOWS:		
	BANK ADDRESS	NATIONAL WESTMINSTER BANK, HOVE TOWN HALL BRANCH, 103 CHURCH ROAD, HOVE BN3 2BS. ENGLAND.	
	ACCOUNT NAME	INTERNATIONAL STUDY CENTRE	
	SWIFT CODE	NWBK GB 2L	
ACCOUNT NUMBER	60060832		
SORT CODE	53-61-02	IBAN NUMBER	GB92 NWBK 5361 0260 0608 32

SPONSOR/PAYEE	PLEASE GIVE DETAILS OF THE PERSON/ORGANISATION RESPONSIBLE FOR PAYMENT OF FEES FOR FINANCIAL INFORMATION (INVOICES, STATEMENTS, ETC).		
	NAME		HOME ADDRESS
	RELATIONSHIP TO STUDENT		CITY
	EMAIL		COUNTRY / ZIP OR POSTCODE
	MOBILE		FAX
	CONTACT TELEPHONE		

UNDERTAKING	STUDENT/SPONSOR: I APPLY TO ENROL THE PERSON NAMED AS A STUDENT OF UHISC*. I UNDERTAKE TO PAY ALL TUITION AND ACCOMMODATION FEES INCURRED AS THEY BECOME DUE IN ACCORDANCE WITH THE TERMS & CONDITIONS AND EITHER TO GIVE THE REQUIRED NOTICE OF CANCELLATION OR TO PAY THE REQUIRED FEES IN LIEU OF NOTICE.		
	SIGNED (STUDENT/SPONSOR)		
	PRINT NAME (STUDENT/SPONSOR)		DATE
	SIGNED PARENT/LEGAL GUARDIAN (APPLICANTS AGED UNDER 18 YEARS ONLY)		
	PRINT NAME (PARENT/LEGAL GUARDIAN-APPLICANTS AGED UNDER 18 YEARS ONLY)		DATE

FORM OF INDEMNITY	BY THE PARENT, LEGAL GUARDIAN OR SPONSOR THIS INDEMNITY IS TO BE SIGNED BY THE STUDENT, AND ALSO BY HIS/HER PARENT OR LEGAL GUARDIAN IF THE STUDENT IS UNDER EIGHTEEN YEARS OF AGE. UNTIL THIS INDEMNITY HAS BEEN SIGNED AND RETURNED TO THE UHISC*, THE STUDENT MAY NOT TAKE PART IN AN EXPEDITION ORGANISED BY UHISC*.		
	IN CONSIDERATION OF THE PRINCIPAL/HEAD TEACHER/DIRECTOR OF UHISC* AGREEING TO MAKE ARRANGEMENTS FOR AND TO AUTHORISE MEMBERS OF THE STAFF OF UHISC* TO TAKE ME/MY SON/DAUGHTER/WARD FROM TIME TO TIME ON EXPEDITIONS OUTSIDE THE PREMISES OF UHISC*.		
	I HEREBY UNDERTAKE TO INDEMNIFY THE PRINCIPAL/HEAD TEACHER/DIRECTOR AND SUCH MEMBERS OF THE STAFF AGAINST:		
	A) ANY CLAIMS, DAMAGES OR COSTS WHICH THEY OR ANY OF THEM MAY BE, OR BECOME, LIABLE TO PAY IN CONSEQUENCE OF ANY INJURY OR DAMAGE TO OR ILLNESS OF ME/MY SAID SON/DAUGHTER/WARD OCCURRING DURING OR AS A RESULT OF ANY OF THE SAID EXPEDITIONS.		
	B) ANY CLAIMS BY ANY THIRD PARTY WHICH MAY BE MADE AGAINST THEM OR ANY OF THEM IN CONSEQUENCE OF ANY ACT OR DEFAULT OF ME/MY SAID SON/DAUGHTER/WARD DURING OR AS A RESULT OF ANY OF THE SAID EXPEDITIONS.		
	C) ANY OTHER COSTS AND EXPENSES REASONABLY INCURRED BY THEM OR ANY OF THEM ON BEHALF OF ME/MY SAID SON/DAUGHTER/WARD DURING OR AS A RESULT OF ANY OF THE SAID EXPEDITIONS. PROVIDED THAT THE INDEMNITY HEREIN SHALL NOT EXTEND TO ANY CLAIMS, DAMAGES, COSTS OR EXPENSES IN RESPECT OF AND TO THE EXTENT TO WHICH UHISC* AND MEMBER(S) OF THE STAFF OR ANY OF THEM SHALL BE ENTITLED TO BE INDEMNIFIED UNDER ANY POLICY OF INSURANCE.		
SIGNED (STUDENT)		DATE	
SIGNED (PARENT, LEGAL GUARDIAN)		DATE	

* THE UHISC IS ADMINISTERED AND TAUGHT BY A STUDY GROUP COMPANY, BELLERBYS EDUCATIONAL SERVICES LIMITED FROM BRIGHTON.

Application for accommodation

PERSONAL DETAILS	FAMILY NAME		TITLE	
	OTHER NAMES			
	DATE OF BIRTH		AGE	
	SEX	MALE <input type="checkbox"/>	FEMALE <input type="checkbox"/>	NATIONALITY
	CORRESPONDENCE ADDRESS			
	COUNTRY / POST OR ZIP CODE		TELEPHONE	
	MOBILE		EMAIL	

EMERGENCY CONTACT	EMERGENCY CONTACT NAME		RELATIONSHIP TO STUDENT	
	ADDRESS			
	COUNTRY / POST OR ZIP CODE		TELEPHONE	
	MOBILE		EMAIL	

RESIDENCE	SHOULD YOU BE OFFERED AND ACCEPT ACCOMMODATION YOU WILL BE REQUIRED TO CONFIRM THAT YOU UNDERTAKE TO ABIDE BY THE TERMS AND CONDITIONS OF THE ACCOMMODATION, WHICH WILL BE SENT TO YOU AT THE TIME OF ENROLMENT AND WILL FORM PART OF YOUR RESIDENCE CONTRACT. STUDENTS SHOULD NOTE THAT THE UNIVERSITY IS NOT ABLE TO GUARANTEE YOUR CHOICE OF ROOM TYPE OR LOCATION. FOR MORE INFORMATION VISIT: WWW.HUD.AC.UK/ACCOMMODATION/			
	WHICH RESIDENTIAL ACCOMMODATION DO YOU REQUIRE?	STANDARD <input type="checkbox"/>	EN-SUITE <input type="checkbox"/>	

SPECIAL NEEDS	IF YOU HAVE A SPECIAL MEDICAL NEED WHICH AFFECTS YOUR ACCOMMODATION REQUIREMENTS WE WILL MAKE EVERY EFFORT TO ALLOCATE YOU TO SUITABLE ACCOMMODATION. PLEASE PROVIDE DETAILS OF YOUR NEEDS.	

OPTIONS	PLEASE TICK THE BOXES TO INDICATE THE TYPE OF ACCOMMODATION YOU WOULD PREFER. (NOTE: MOST ACCOMMODATION IS NON-SMOKING. IF YOU REQUEST A SMOKING ROOM, YOU ARE ONLY PERMITTED TO SMOKE IN YOUR OWN ROOM, NOT IN THE COMMUNAL AREAS OF YOUR ACCOMMODATION.)	DO YOU SMOKE? YES <input type="checkbox"/> NO <input type="checkbox"/>
		DO YOU OBJECT TO LIVING WITH A SMOKER? YES <input type="checkbox"/> NO <input type="checkbox"/>
		SINGLE SEX AREA? YES <input type="checkbox"/> NO <input type="checkbox"/>
A BEDDING PACK WILL BE PRE-ORDERED FOR YOU UPON CONFIRMATION OF YOUR APPLICATION. ANY ASSOCIATED COST FOR THE BEDDING PACK WILL BE CHARGED TO YOUR STUDENT ACCOUNT.		

DECLARATION	IN SIGNING THIS APPLICATION YOU SHOULD BE AWARE THAT YOU ARE AGREEING TO ABIDE BY THE CONDITIONS OF RESIDENCE THAT CAN BE VIEWED AT: WWW.CAMPUSDIGS.COM/TERMS.PHP . THE KEY POINTS ARE DETAILED BELOW:	
	<ul style="list-style-type: none"> STUDENTS LIVING IN UNIVERSITY-APPROVED ACCOMMODATION ARE LICENSEES. YOUR LICENCE IS GRANTED BECAUSE OF YOUR INTENTION TO FOLLOW A COURSE OF STUDY AT THE UNIVERSITY. IF YOU CEASE TO FOLLOW A COURSE OF STUDY AT THE UNIVERSITY YOU WILL BE REQUIRED TO LEAVE RESIDENCE. YOUR LICENCE IS FOR A FIXED PERIOD AND THERE ARE FINANCIAL PENALTIES IF YOU DECIDE TO LEAVE BEFORE THE END OF THE PERIOD. YOU ARE REQUIRED TO CONDUCT YOURSELF IN A RESPONSIBLE AND SAFE MANNER AND NOT TO DISTURB OTHER RESIDENTS. THE ADDRESS IN THE UK AT WHICH NOTICES (INCLUDING NOTICES IN PROCEEDINGS) MAY BE SERVED ON THE LANDLORD BY THE TENANT OR LICENSEE IS: ACCOMMODATION OFFICE, LEVEL 4, CENTRAL SERVICES BUILDING, QUEENSGATE, HUDDERSFIELD, HD1 3DH ALL RESIDENCES, INCLUDING BEDROOMS, UNLESS OTHERWISE SPECIFIED, ARE NON-SMOKING. YOU MAY NOT SUB-LET YOUR ROOM OR LET ANYONE ELSE LIVE THERE. 	
	I AGREE TO ABIDE BY THE CONDITIONS OF RESIDENCE	YES <input type="checkbox"/> NO <input type="checkbox"/>

SIGNATURE		DATE	
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Other fees 2011/2012

OTHER FEES 2011/2012*	UNIVERSITY-MANAGED ACCOMMODATION (2010-11 GUIDELINE RENTS)**	
	STANDARD	£60.00
	ENSUITE	£100.00
	SUPPLEMENTS	
	THE FULL COST OF STUDY-CARE INSURANCE, REGARDLESS OF COURSE LENGTH – WILL BE AUTOMATICALLY ADDED TO YOUR INVOICE UNLESS YOU CAN PROVIDE PROOF OF ALTERNATIVE ADEQUATE COVER. THE INSURANCE COVERS YOU UNTIL THE END OF YOUR ISC ACADEMIC COURSE.	£8 PER WEEK
	AIRPORT TRANSFER FEE	
	MANCHESTER	£60.00
	LEEDS BRADFORD	£60.00
HEATHROW	£255.00	

OFFICIAL USE ONLY
DATE RECEIVED:

* FEES MAY BE SUBJECT TO CHANGE IN 2012

** ADDITIONAL CHARGES MAY BE MADE FOR SUCH ITEMS AS ACCOMMODATION SECURITY DEPOSITS, BEDDING PACKS, ACCOMMODATION SPECIFIC INSURANCE, UNIVERSITY ADMINISTRATION FEES AND OTHER SUNDRY EXPENSES. THESE ITEMS MAY BE CHARGED EITHER TO YOUR ISC STUDENT ACCOUNT OR YOUR UNIVERSITY STUDENT ACCOUNT.

ACCOMMODATION IS SUBJECT TO AVAILABILITY. SHOULD YOU BE OFFERED, AND ACCEPT, UNIVERSITY ACCOMMODATION, YOU WILL BE REQUIRED TO PAY A £2000 CONFIRMATION PAYMENT. THIS PAYMENT WILL ENABLE US TO SECURE A ROOM ON YOUR BEHALF. REMAINING ACCOMMODATION COSTS MUST BE PAID BETWEEN YOURSELF AND THE RESIDENCE, AS PER THEIR TERMS AND CONDITIONS.

This form should be returned to the International Admissions Centre. F +44 1273 339334

Student Declaration
学生声明

Student Name (in Pingyin): _____

学生姓名(中文): _____

I have applied for a programme of study in UHISC UK.
本人已经申请英国哈德斯菲尔德大学国际学习中心的课程。

I confirm the following:
本人确认以下各项:

1. I have read and fully understood the UHISC conditions of acceptance. I understand that a Chinese version of the UHISC conditions of acceptance appears in the back page of the UHISC application form.

本人已经阅读并完全理解哈德斯菲尔德大学国际学习中心的入学条款。本人了解列于哈德斯菲尔德大学国际学习中心入学申请表背页的哈德斯菲尔德大学国际学习中心入学条款的内容。

2. I have read and fully understood the contents of the document which accompanies this declaration sheet regarding applications and payments to UHISC.

本人已经阅读并完全理解列于本声明背面的有关向哈德斯菲尔德大学国际学习中心提交入学申请及付款的内容。

3. I understand that I must make payment by Telegraphic Transfer of the required deposit amount before UHISC will issue documents required for visa application.

本人了解在哈德斯菲尔德大学国际学习中心向本人签发用于签证申请的入学文件前, 必须以电汇付款的方式按规定向学校交纳押金。

4. I understand that UHISC does not accept any cash or bank draft payments and that Telegraphic Transfer payments are required. Payment by credit card is subject to a surcharge of 2.0%.

本人了解, 除电汇付款方式外, 哈德斯菲尔德大学国际学习中心不接受现金或银行汇票方式。通过信用卡支付费用的, 需加收2.0%的手续费。

5. I understand that I must make full payment of all tuition, accommodation and other relevant fees by Telegraphic Transfer to UHISC before obtaining further documentation (ie. Host Family details, airport transfer details etc) before departure from my home country. I understand the minimum payment is two terms.

本人了解须以电汇的方式向哈德斯菲尔德大学国际学习中心付清应缴学费、住宿费和其他相关费用后才能获得校方进一步的确认信(如机场接机确认信息等)。本人了解须在离国前至少要支付两个学期的学费。

6. I understand that if I depart my home country without having made payment of at least two terms of fees (or providing acceptable documentary evidence), UHISC will refuse entry to classes and University arranged accommodation, as well as report me to both the British Immigration Authorities in the UK and the British Consulates in Beijing, Chongqing, Shanghai and Guangzhou to have visa status and leave to remain cancelled.

本人了解如果本人在离国前未能支付两个学期的学费(或者提供可接受的证明文件), 哈德斯菲尔德大学国际学习中心将拒绝本人开始学业并入住校方安排的住宿, 同时将情况报告给英国移民局和英国驻北京的大使馆或驻重庆、上海、广州的领事馆以取消本人的入境签证。

I declare that I fully understand the above.
本人声明完全理解上述内容。

Signed(签名): _____

Date(日期): _____